

## Who is GEBA?

Government Employees' Benefit Association, Inc. is a nonprofit voluntary employee benefit association founded in 1957 by NSA employees. We are dedicated to helping employees and retirees of the United States Intelligence Community and the Department of Defense save money on insurance and investments. Benefits are also available to military and contractors assigned to NSA-W.

## GEBA's Volunteer Board of Directors

GEBA's over 14,000 members elect volunteers for the Board of Directors as the governing body of GEBA.

## Advantages/Benefits of Membership

In a financially sound manner, GEBA provides the following to our members:

- Competitively-priced group insurance plans
- Investment plans with competitive rates through GEMBA
- Scholarships awarded annually to members' families (provided by the GEBA Scholarship Foundation)
- Free investment and retirement consultation as well as educational seminars
- Individual and customized solutions for life insurance

## Contact GEBA

Hours: Monday - Friday  
7:30am - 4:30pm EST

Phone: (800) 826-1126  
(301) 688-7912

Web: [www.geba.com](http://www.geba.com)

Email: [geba@geba.com](mailto:geba@geba.com)

To obtain an electronic copy of the 2011 Leave Chart, visit [www.geba.com](http://www.geba.com) and click on "Resource Center".

## Insurance

Term Life Insurance  
MetLife® Auto & Home Insurance  
Long Term Disability Insurance  
Long Term Care Insurance  
Emergency Travel Plan  
Professional Liability Insurance  
Vision Insurance  
Delta Dental® Insurance  
Aflac® Benefit Plans  
Veterinary Pet Insurance  
Individual and Customized Plans

## Investments

Traditional & Roth IRAs  
Non-Qualified Group Annuity  
InvestorSure® CD  
529 College Savings Plan  
Stable Value Account (SVA)  
Variable Annuity Contract  
GEBA MAX Fixed Annuity

## Services

Investment Planning  
Retirement Planning  
Insurance Counseling  
College Planning  
Notary Services  
Seminars & Workshops

# LC

## 2011 Leave Chart



# G E B A

GEBA, Inc.  
GEMBA, Inc.  
GEBA Scholarship Foundation

## Main Address

9800 Savage Road  
OPS 2A (VCC Rm. 201) Fort Meade  
Maryland 20755-6104

## Mailing Address

P.O. Box 206  
Annapolis Junction  
Maryland 20701-0206



# 2011 Leave Chart

Compliments of GEBA (Government Employees' Benefit Association, Inc.)



2011 Leave Periods	DAILY RECORD OF LEAVE USED DURING EACH PAY PERIOD <i>Record your daily use of leave time below (example: If you are sick 8 hours, enter "S-8") and calculate your balance per pay period in the charts on the right.</i>														ANNUAL Leave Balance			SICK Leave Balance			OTHER Leave Balance			
	S	MON	TUE	WED	THU	FRI	S	S	MON	TUE	WED	THU	FRI	S	EARNED	USED	BALANCE	EARNED	USED	BALANCE	EARNED	USED	BALANCE	
2 JAN - 15 JAN																		4						
16 JAN - 29 JAN		H																4						
30 JAN - 12 FEB																		4						
13 FEB - 26 FEB								H										4						
27 FEB - 12 MAR																		4						
13 MAR - 26 MAR																		4						
27 MAR - 9 APR																		4						
10 APR - 23 APR																		4						
24 APR - 7 MAY																		4						
8 MAY - 21 MAY																		4						
22 MAY - 4 JUN								H										4						
5 JUN - 18 JUN																		4						
19 JUN - 2 JULY																		4						
3 JULY - 16 JULY		H																4						
17 JULY - 30 JULY																		4						
31 JUL - 13 AUG																		4						
14 AUG - 27 AUG																		4						
28 AUG - 10 SEPT								H										4						
11 SEPT - 24 SEPT																		4						
25 SEPT - 8 OCT																		4						
9 OCT - 22 OCT		H																4						
23 OCT - 5 NOV																		4						
6 NOV - 19 NOV													H					4						
20 NOV - 3 DEC												H						4						
4 DEC - 17 DEC																		4						
18 DEC - 31 DEC													H					4						
Leave Codes:	H		A		S		C		L		E		M		X		F							
	Holiday		Annual Leave		Sick Leave		Court		Leave w/o Pay		Excused		Military		Credit Hours		Flex Time							

Over 50 years of service for your insurance and investment needs.